

Durham Integrated Waste Management Advisory

DRAFT

Minutes

12-4-07

7:30 am

Present: Chuck Baldwin, acting chair; Neal Ferris; Kim Nadeau; Jenna Jambeck, recorder; Shelley Mitchell; Doug Bullen, Public Works, Peter Stanhope, Town Council Rep.

Agenda Topics below correspond to numbered paragraphs that follow:

1. Welcome and Introductions
2. Public Input
3. Approval of Minutes
4. Report from Public Works
5. Calendar Activity
6. Community Outreach Proposal
7. Quick Updates
 - a. OR School recycling liaison
 - b. Recruiting
 - c. Annual report
 - d. Meeting time evaluation
 - e. Biosolids update
 - f. Big pipe update
 - g. Other

1. Introductions and welcome all around.

2. Public Input – None

3. Approval of minutes – some changes made to November minutes documented by Jenna.

Side notes to start: Shelley - Make sure Jennie Berry knows the time of the meeting – was published incorrectly and no time given in the Friday update. Peter – Is there some reason we are not on DCAT? Shelley – Call Craig Stevens about getting on DCAT (either showing meeting time or having the meeting shown on TV)

4. Public Works

- a. SWAP shop – Rules will be posted soon and put in the newsletter. Information about the town stickers will also be put in the newsletter. Shelley – question about SWAP shop addition. Chuck spoke to Dave about addition – need a structural engineer to sign off on the addition for the building inspector (Tom Johnson). Tom knows an engineer that could maybe do the work pro bono, but it seems that the building may need some hurricane bracing. Shelley – Let's try and move the permit process forward over the winter so that we can put the addition on the spring. Chuck will continue to follow up with Dave on the matter. Doug will also follow up with Dave. Peter – Even with the snow, we may still be able to get the addition on in the winter.
- b. Fall Clean-up – Everyone was very compliant with the paper bagging of leaves. DPW picked up the brush the week before and gave some more time for leaves to fall. This year was a little less brush than last year. Peter – is brush ground during pickup? Doug – No, brought it back to SWAP shop for processing/burning.
- c. Household Hazardous Waste Collection (HHWC) – Doug will send out collection numbers – been consistent over the years. Had 3-plus gaylords (large carboys) this year. Large amount of oil-based paint brought in this year. Allocate \$3500 to HHW Day and the gaylords are a separate budget item.
- d. Recycling – We have had a very successful year for marketing materials. Will mention more detail in the annual report. Non-binding contract for mixed paper has been good. This month we hope to get another load of metal and another load of cardboard. Tonnages good so far (numbers to come). E-waste tonnage has been up, 10.5 tons + a recent load. It has been slowly increasing year by year. Metal and cardboard are a revenue source. E-waste costs. East Coast Electronics – charged a flat rate for the dumpster, so try and pack the items in. Charging \$10/unit for E-waste (monitors and TVs only – if computer given with

them, no extra charge). This fee off-sets the cost of management. Chuck – interesting that E-technology saves paper but makes waste. Jenna – Slug of waste when conversion to digital TV happens. Shelley – converters available – should put something in newsletter (conversion happens Feb.2009).

- e. Recycling for the state put on by Silke – Starting a state wide educational group for solid waste and recycling – were asking for town funds to do this. Doug thought there would be help with mixed plastics, but thought this was something different – did not think it was appropriate to give funds.
5. Calendar Activity – Chuck – 1) Review of solid waste rules and regulations – does this cover us for the new signs and information at the transfer station since free access is on the horizon? Shelley – Not connected, but we could put that in a future month. Chuck – suggests putting it in March “Review of signage at the transfer station.” Kim – Add Northeast Resource Recovery Association (NRRRA) meeting (talk about it in May and people attend in June). Add to Feb. Durham Clean Sweep Presentation in February.
6. Community Outreach Proposal (Chuck wrote up a formal proposal to display educational items for recycling, waste reduction, etc.). Shelley – Library and also Middle and High School might be good venues as well for the message/display. Chuck – I also have permission to use a display case at the post office. Tim Waylan, postmaster, gave permission to use this. Shelley – Display to the students in the MUB as well Peter - Maybe also display at the Whittemore? Chuck – Also change displays so that people see a variety of displays – strong connection between energy savings and waste reduction. Neal - Motion to approve community outreach proposal as written. Peter – Second, Unanimous approval by the committee.
7. Clean Sweep – Letter to TNH, Letter to Pres. Huddleston went out. Pres. office said they would reply to set a meeting time/date. Kim – Go ahead with campus stuff first and this time of year not good to start things, Doug – What can the police do for the littering issue? Peter – Student volunteers to blow a horn and embarrass students, police could do selective enforcement as well, some degree of notoriety that gets people aware. People will learn that that behavior is not acceptable. Make a lot of noise about that this is not acceptable to “ramp up” to an enforcement. Environment looks clean and behavior is improved. Should we leave the litter for one week? Neal – Timing of when we sit down with chief is important. Shelley – timeline in the February presentation so that all the actions are orchestrated. Asking police not to do something in a vacuum, but to be supportive of the proposal/actions.
8. Doug – Made calls to get Wildcat Pizza cleaned up – progress may be made in the spring. Will be speaking with the business owner to partner and help each other. Peter – Additional comment to the Contas letter, people need to continue to voice their concerns, and we should encourage this. We should add a sentence or two to the letter saying this. Chuck – Be careful to not suggest the resident do too much work to get the message out. Peter – Encourage repeating the message as well as encourage others who feel this way to contact the town as well. Shelley – Thank for the letter, we distributed it to X, Y, Z, and please continue to voice these concerns to others in the community you know. Chuck – will draft a sentence to add to the letter.
9. Shelley – Should we consider zero waste for the community? Jenna – zero waste is defined as 90% or greater diversion from disposal. Kim – May need to address other more pressing items (e.g., grocery bags) first before we go for such lofty goals. Shelley – But can we put it out there so people know what it is and have a something to strive for? Chuck – We could put it in Down to Earth and also discuss it at meetings to make people aware of what it is.
10. Quick updates
 - a. ORR – Shelley will follow up with Nell.
 - b. Recruiting – Put that an opening is available in the letter to Ms. Contas
 - c. Annual Report – submitted by Chuck
 - d. Meeting time evaluation
 - i. Doug – Morning
 - ii. Neal – Daytime better, Wed. evening not good
 - iii. Kim – Daytime
 - iv. Chuck – Daytime
 - v. Jenna – When we don’t run late, mornings OK
 - vi. Shelley – Tuesday Daytime

- vii. Peter – Tuesday/Thursday mornings only time left
- viii. Could arrange for Nell to talk early in the meeting so she can participate
- ix. Are now having them on the second Tuesday of each month
- e. Biosolids – Neal reported after speaking with Dave Cedarholm
- f. Big Pipe update – Neal reported after speaking with Dave Cedarholm (www.coastalclear.org)
- g. Other
- h. Shelley will act as chair for January 8.

11. **The next meeting will be on Tuesday, January 8 at 7:30 am at the Town Hall.** The meeting adjourned at 9:15am.